

Computer/Device Use Log Instructions

An assistive technology device has been loaned to one of your students to aid in the child's academics/communication in your classroom. Please keep the enclosed log to help us assess the effectiveness and any possible patterns of use that may provide the team useful information. Since we cannot routinely come into your classroom to continue assessing the student with their technology, the information provided from the log will aid us in making future recommendations, adaptations or modifications for the student.

1. Please make several copies of the log for your classroom.
2. Identify the individual who will be responsible for filling it out daily, i.e. teacher, paraprofessional, when appropriate- a fellow student, etc.
3. Please include the date in the first column.
4. Make a note of the time, and when pertinent, what class period or lesson, i.e. 2 pm, language arts.
5. List amount of time spent using it or the activity it is being used for, i.e. circle time, snack time, centers, etc. (communication) or book report, research topic, etc. (written)
6. Please take a moment to provide a sample of what was communicated by the student. If written language was the purpose of the device, computer or software provided, please provide a sample, or make an extra copy to include with the log if it was printed.
6. Was prompting necessary? Please use the following codes keeping in mind that more than one may be used:
T = tactile assist, i.e. holding, moving, supporting a body part, etc.
VB = verbal cue, i.e. giving all or part of the stimulus, verbal encouragement, etc.
VS= visual cue, i.e. pointing, repositioning material to see, etc.
M= modeling use, demonstrations, etc.
I = student independently accessed, no support, etc. necessary
8. On the back of the log, please note any comments, concerns or areas we may need to further address with you or the student. Examples may include: could the student reach the keys, use the mouse, hit the switch if required, see the screen, hear auditory prompts, if this applies, was the vocabulary useful or not, etc.